

Foxglove, Inc.

A Florida Cooperative
1801 South Surf Road, Hollywood, Florida 33019

RECREATION ROOM RESERVATION FORM

I would like to reserve the Foxglove, Inc. recreation room for a private function on;
Date: ____ / ____ /20____. My event begins at ____ am / pm and ends at ____ am /
pm **for a maximum of four (4) hours, unless otherwise approved by the Board.** I
agree that my event will end no later than 10:00 PM if on a Sunday through Thursday
and no later than 11:00PM if on a Friday or Saturday.

I agree to the following when renting the recreation room:

- 1) Any damage to and cleaning of the facilities after use is the full responsibility of the Foxglove owner whose name is on this form.
- 2) No live or loud recorded music is permitted.
- 3) The maximum number of people permitted in the recreation room of an event is **twenty five (25)**.
- 4) No underage drinking of alcohol or other illegal activities is permitted.
- 5) The terms and conditions of the House Rules regarding parking for guests.
- 6) At no time will the private function interfere with other Foxglove owner's use of the patio, pool, elevator, or parking lot. In particular, owners must take care to ensure that other owners will have continued access to the patio and this means that the owner reserving the room will not use more than one of the two tables and its associated chairs.
- 7) No chairs or other furniture from the party room will be brought outside to the patio.
- 8) If wine glasses or other items made of glass are brought onto the patio, the owner shall ensure that clean up includes carefully vacuuming up any broken glass. For this reason, owners are instead encouraged to use non-glass containers and cups.
- 9) In order not to strain the AC in the recreation room, the door to the patio shall not be kept open throughout the event.
- 10) The Foxglove owner using the recreation room for a private event will be liable for any and all actions of their guests while on Foxglove property.
- 11) All By-laws, House Rules & Regulations and rules set forth in your Proprietary Lease will apply to all guest at all times.
- 12) I am submitting with this form a check for **\$50** payable to Foxglove, Inc. as a non-refundable fee for use of the room together with a second check in the amount of **\$250** which will be held as a security deposit such that it will be

returned if the room is properly cleaned up with there being no damages resulting from use of the room.

If the above rules & regulations are not followed, the function will be halted and all guests will be asked to leave the Foxglove property immediately at the request of a Foxglove Board member or the building Superintendent. In addition, the owner will not be permitted to reserve the recreation room again.

Signed (owners name) _____ Apt. _____ Date _____

Foxglove Board member approval; _____ Date:

THIS FORM NEEDS TO BE SIGNED AND POSTED OUTSIDE THE RECREATION ROOM DURING THE HOURS OF THE EVENT.

Note: *Owners wishing to reserve the recreation room should submit this signed form and the checks mentioned above not less than 48 hours in advance of the desired time slot, subject to Board approval as evidence by the signature of a Board member.*